The United Counties of Prescott and Russell

Minutes

Regular Council Meeting

Wednesday, October 23, 2019, 9:00 a.m.
Counties’ Administration Building, L’Orignal

Members Present: Paula Assaly
Guy Desjardins
Robert Kirby, Warden
Daniel Lafleur
Pierre Leroux
Normand Riopel
Stéphane Sarrazin
François St-Amour

Staff Present: Justin Bromberg
Mélissa Cadieux, Clerk
Marc Clermont
Pierre Gauthier
Alexandre Gorman
Louise Lalonde
Carole Lavigne
Julie Ménard-Brault
Valérie Parisien
Marc-André Périard
Stéphane P. Parisien
Louis Prévost

Staff Absent: Mélanie Gratton
Sylvie Millette

1. **Opening of the Meeting**

The Warden, Mr. Robert Kirby, calls the meeting to order at 9:03 a.m.

2. **Vision**

Mr. Guy Desjardins, Mayor of the City of Clarence-Rockland, recites the Vision.
3. **Disclosure of Pecuniary Interest**
   
   None

4. **Adoption of Agenda**
   
   Resolution 2019-212
   Moved by Stéphane Sarrazin
   Seconded by François St-Amour

   BE IT RESOLVED that the Agenda be adopted with the following amendments:
   
   - Remove item 14.2; and

   Carried

5. **Adoption of Council Minutes**
   
   5.1 **Regular Meeting of September 25, 2019**
   
   Resolution 2019-213
   Moved by Paula Assaly
   Seconded by Pierre Leroux

   BE IT RESOLVED that the Minutes of the regular meeting of September 25, 2019, be adopted as presented.

   Carried

6. **Petitions, Delegations, and Presentations (n/a)**

14. **Closed Session**
   
   Resolution 2019-214
   Moved by Daniel Lafleur
   Seconded by Guy Desjardins

   BE IT RESOLVED that Council proceed in closed session at 9:06 a.m. regarding:
   
   - 14.1 Closed Session Report of the Committee of the Whole dated October 9, 2019;
14.3 Report UF-003-2019 - Infrastructure Improvements in the Larose Forest pursuant to subsection 239(2)(h) of the Municipal Act, 2001; and

14.4 Human Resources in the Economic Development and Tourism Department pursuant to subsections 239(2)(b) and (d) of the Municipal Act, 2001.

Carried

Resolution 2019-217
Moved by Normand Riopel
Seconded by Pierre Leroux

BE IT RESOLVED that Council reconvene into open session at 9:28 a.m.

Carried

14.1 Closed Session Report of the Committee of the Whole dated October 9, 2019

Resolution 2019-215
Moved by Pierre Leroux
Seconded by Guy Desjardins

BE IT RESOLVED that the Closed Session Report of the Committee of the Whole dated October 9, 2019, be adopted as presented.

Carried

14.2 Permit Fees for the Prescott and Russell Residence

This item was removed from the Agenda.

14.3 Report UF-003-2019 - Infrastructure Improvements in the Larose Forest

Resolution 2019-216
Moved by Pierre Leroux
Seconded by Paula Assaly

WHEREAS the Planning and Forestry Committee supported the recommendation of the Planning and Forestry Director to improve the infrastructure in the Larose Forest as presented in confidential Report UF-003-2019, following a substantial increase in use by locals and people from outside the Prescott and Russell region;
AND WHEREAS federal government grants may be available to help finance such a project;

AND WHEREAS an amount of $250,000 will be included in the 2020 Budget to finance the project, but non-budgeted expenses in the amount of $100,000 are anticipated by the end of 2019.

BE IT RESOLVED that the non-budgeted expenses for 2019 in the amount of $100,000 be financed through federal government grants, if applicable, and by the Larose Forest Reserve Fund.

Carried

14.4 Human Resources in the Economic Development and Tourism Department

The Council discusses human resources in the Economic Development and Tourism Department.

7. Reports of Departments

7.1 Finance

7.1.1 Monthly Accounts

Resolution 2019-218
Moved by Guy Desjardins
Seconded by Pierre Leroux

BE IT RESOLVED that Council authorize and adopt the salaries, benefits, and accounts paid for the month of September 2019 as follows:

1. Total salaries: $2,282,103.10;
2. Total benefits: $626,628.34;
3. Visa accounts page 1 to 4, items 1 to 26 for a total of $10,422.15; and
4. General accounts pages 1 to 6, items 1 to 103 for a total of $5,518,301.87.

Carried
7.1.2 Report F-014-2019 - General Insurance Renewal

Resolution 2019-219
Moved by Pierre Leroux
Seconded by Stéphane Sarrazin

WHEREAS Report F-014-2019 with respect to the insurance renewal considers two (2) Requests for Quotations for the Corporation's general insurance;

AND WHEREAS Frank Cowan Company’s proposal is costlier than Jardine Lloyd Thompson’s proposal for substantially the same coverage.

BE IT RESOLVED that Council approve the Corporation of the United Counties of Prescott and Russell’s general insurance renewal for an estimated amount of $394,500 plus taxes with Jardine Lloyd Thompson for the period from November 1, 2019, to October 31, 2020.

Carried

7.1.3 2020 Preliminary Budget

The Treasurer, Ms. Ménard-Brault, presents the 2020 Budget to Council through a PowerPoint presentation.

Here are the budget revisions adopted by Council:

Resolution 2019-220
Moved by Pierre Leroux
Seconded by Stéphane Sarrazin

BE IT RESOLVED that the tax ratio for multi-residential buildings built before April 20, 2017, be reduced from 2% to 1.9% and that the vacancy rebate and vacant and excess land rebate programs be abolished.

Carried
Resolution 2019-221  
Moved by François St-Amour  
Seconded by Guy Desjardins  

BE IT RESOLVED that the budget exclusions presented by the Treasurer, except the insurance renewal, remain excluded from the 2020 Budget.  

Carried  

Resolution 2019-222  
Moved by Guy Desjardins  
Seconded by François St-Amour  

BE IT RESOLVED that the tax increase for 2020 be reduced from 3.33% to 3%.  

Carried  

The Council also wishes to decrease or eliminate the grant to Prescott-Russell Tourism, depending on the UCPR’s current contractual obligations towards Prescott-Russell Tourism.  

The meeting is temporarily adjourned at 11:00 a.m. and resumes at 11:13 a.m.  

8. Reports of Standing and Advisory Committees  

8.1 Committee of the Whole - Report dated October 9, 2019

Resolution 2019-223  
Moved by Stéphane Sarrazin  
Seconded by Paula Assaly  

BE IT RESOLVED that the Committee of the Whole Report dated October 9, 2019, be adopted as presented.  

Resolution 2019-224  
Moved by Pierre Leroux  
Seconded by Guy Desjardins  

Amendment:  

BE IT RESOLVED that the Committee of the Whole Report be amended in the following manner:  

- Under item 5.1.1 Council Remuneration Methodology:
In the first sentence, replace the words “proposed a salary revision for Council Members” with “presented a salary methodology option for Council Members to consider”.

At the end of the second sentence, add the words “should Council wish to proceed with such a methodology”.

BE IT RESOLVED that the Committee of the Whole Report dated October 9, 2019, be adopted as modified.

Carried as amended

8.2 Home Committee - Report dated October 9, 2019

Resolution 2019-225
Moved by Pierre Leroux
Seconded by Normand Riopel

BE IT RESOLVED that the Home Committee Report dated October 9, 2019, be adopted as presented.

Carried

8.3 Public Works Committee - Report dated October 9, 2019

Resolution 2019-226
Moved by Guy Desjardins
Seconded by François St-Amour

BE IT RESOLVED that the Public Works Committee Report dated October 9, 2019, be adopted as presented.

Carried

8.4 Planning and Forestry Committee - Report dated October 4, 2019

Resolution 2019-227
Moved by Guy Desjardins
Seconded by Stéphane Sarrazin

BE IT RESOLVED that the Planning and Forestry Committee Report
dated October 4, 2019, be adopted as presented.

Carried

9. Communications

9.1 Information Correspondence

Resolution 2019-228
Moved by Daniel Lafleur
Seconded by Pierre Leroux

BE IT RESOLVED that Council receive the correspondence listed in items 9.1.1 to 9.1.3 for information purposes.

Carried

9.1.1 Ministry of Natural Resources and Forestry - Proposed changes to the Aggregate Resources Act

9.1.2 Ministry of Municipal Affairs and Housing - Building Code Services Transformation

9.1.3 Leadership féminin Prescott-Russell - Toward Parity in Municipal Politics

9.2 Action Correspondence (n/a)

9.3 Resolutions from other Municipalities

9.3.1 Township of North Glengarry - Pupil Accommodation Review Guideline

Resolution 2019-229
Moved by François St-Amour
Seconded by Guy Desjardins

BE IT RESOLVED that the Council of the United Counties of Prescott and Russell receive the Resolution from the Township of North Glengarry regarding the Pupil Accommodation Review Guideline.

Carried
9.3.2 Municipality of East Ferris - Child Care Services at Conferences

Resolution 2019-230
Moved by Stéphane Sarrazin
Seconded by Guy Desjardins

BE IT RESOLVED that the Council of the United Counties of Prescott and Russell receive the Resolution from the Municipality of East Ferris regarding child care services at conferences.

Carried

10. Resolutions arising from Standing Committee Reports

10.1 Project Management Services for the Prescott and Russell Residence

Resolution 2019-231
Moved by Stéphane Sarrazin
Seconded by François St-Amour

WHEREAS Colliers Project Leaders was hired by the United Counties of Prescott and Russell under Resolutions 2017-140, 2018-137, and By-law 2018-61 to complete the initial phase as well as the project planning phase and design development phase of the Prescott and Russell Residence Redevelopment Project;

AND WHEREAS the United Counties of Prescott and Russell now wish to hire Colliers Project Leaders as Project Manager for the year 2020 to implement the other phases of the Project without conducting a RFT as required by subsection 9.3.2 of the Procurement Policy (ADM-019).

BE IT RESOLVED that the Council of the United Counties of Prescott and Russell:

1. authorize a derogation from the Procurement Policy (ADM-019);

2. authorize the hiring of Colliers Project Leaders as Project Manager for the year 2020 for the amount of $187,896, plus taxes and disbursements;

3. require that the mandate of Colliers Project Leaders be clearly identified by a Service Agreement; and
4. require that the Service Agreement with Colliers Project Leaders be ratified by By-law.

Carried

10.2 "No Truck" Route in Pointe-Fortune

Resolution 2019-232
Moved by Pierre Leroux
Seconded by Stéphane Sarrazin

WHEREAS the Village of Pointe-Fortune has advised the United Counties of Prescott and Russell that they intend to adopt a “no truck route” on Montée Interprovinciale Road;

AND WHEREAS by doing so the heavy trucks will be deviated through County Road 31, also known as Grande Montée Road and Outaouais Road;

AND WHEREAS in order to proceed, the Quebec Ministry of Transportation requires approval by the United Counties of Prescott and Russell to do so;

AND WHEREAS the United Counties of Prescott and Russell’s road network is built to carry over dimensional loads;

AND WHEREAS County Road 31 has presently no weight or length restrictions except those established by the Highway Traffic Act.

BE IT RESOLVED that the United Counties of Prescott and Russell support the Village of Pointe-Fortune in their approach to the Quebec Ministry of Transportation to establish a “no truck route” on Montée Interprovinciale Road.

Carried

11. Notices of Motion and Members’ Written Resolutions (n/a)

12. Question Period to Department Heads

Mr. Parisien announces the retirement of Ms. Ménard-Braault and Ms. Lalonde at the end of the month.
13. **By-laws**

13.1 **By-law Numbers 2019-56 and 2019-57**

Resolution 2019-233  
Moved by Pierre Leroux  
Seconded by Guy Desjardins

BE IT RESOLVED that the following By-laws be adopted by the Council of the United Counties of Prescott and Russell after the three readings:

2019-56 To amend By-law 2015-14, being a By-law to regulate parking upon highways; and

2019-57 To authorize the entering into a Service Agreement with Colliers Projects Leaders Inc. for the Prescott and Russell Residence Redevelopment Project.

Carried

15. **Confirmatory By-law 2019-58**

Resolution 2019-234  
Moved by Daniel Lafleur  
Seconded by Pierre Leroux

BE IT RESOLVED that Council adopt By-law 2019-58 to confirm the proceedings and recommendations made in the reports, resolutions, and By-laws at the regular Council meeting of October 23, 2019, after the three readings.

Carried

16. **Announcements**

Members of Council announce different activities or events happening in their municipalities.

17. **Adjournment**

Resolution 2019-235  
Moved by Daniel Lafleur  
Seconded by Pierre Leroux

BE IT RESOLVED that this regular Council meeting be adjourned at 11:27 a.m.

Carried
Robert Kirby, Warden

Mélissa Cadieux, Clerk